

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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*June 3, 2003*

**FROM: PATRICIA L. NICKOLS, Executive Director  
Community Services Department**

**SUBJECT: CONTRACT AMENDMENT WITH STATE OF CALIFORNIA DEPARTMENT OF  
COMMUNITY SERVICES AND DEVELOPMENT –STATE CONTRACT NO. 02B-  
5183**

**RECOMMENDATION:** Approve Amendment No. 04 to State Contract No. 02B-5183 (County Agreement No. 02-55) with State of California Department of Community Services and Development (SDCSD) for Community Services Department (CSD) extending the term to continue providing a Low-Income Home Energy Assistance Program (LIHEAP) to households in San Bernardino County from January 1, 2002 through June 30, 2003.

**BACKGROUND INFORMATION:** The Board of Supervisors has approved, on behalf of CSD, contracts with SDCSD to provide home energy related programs funded through the Federal Low Income Home Energy Assistance Program (LIHEAP) Block Grant.

On January 29, 2002, the Board of Supervisors approved Contract No. 02B-5183 (County Agreement No. 02-55), in the amount of \$294,616. Approval of this contract enabled CSD to provide weatherization services to 100 eligible low-income, single family and multi-family dwellings throughout San Bernardino County and to provide related energy education counseling. Approximately 422 low-income households have been served with utility assistance for electric and gas, 75 households for wood, oil and propane and 11 households for furnace repair and replacement.

On June 4, 2002 the Board of Supervisors approved Amendment No. 01 to contract No. 02B-5183 increasing the contract amount by \$510,543, making the total contract amount \$805,159.

On September 11, 2002, the Board of Supervisors approved Amendment No. 02 that increased the contract up to the federally approved amount. This amendment increased the contract amount by \$739,180, making the total contract \$1,544,339.

On November 5, 2002, the Board of Supervisors approved Amendment No. 03 extending the contract's original closing dated from December 31, 2002 to March 31, 2003. All other terms and conditions of this contract remain unchanged.

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Amendment No. 04 extends the contract closing date from March 31, 2003 to June 30, 2003. All other terms and conditions of this contract remain unchanged.

**REVIEW BY OTHERS:** This contract has been reviewed and approved County Counsel (Regina Coleman, Deputy) on May 19, 2003 by Risk Management (Donia Brooks, Staff Analyst II) on May 20, 2003, and by County Administrative Office (Gary Morris, Administrative Analyst) on May 21, 2003.

**FINANCIAL IMPACT:** Amendment No. 04 has no financial impact. The total contract amount remains unchanged at \$1,544,339, and is fully reimbursed by federal funds. The contract amount is included in CSD's CY 2002/03 Budget. There are no local costs to the County.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by federal revenue sources that are not in jeopardy.

**SUPERVISORIAL DISTRICT (S):** All

**PRESENTER:** Patricia L. Nickols, Executive Director, Community Services Department  
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